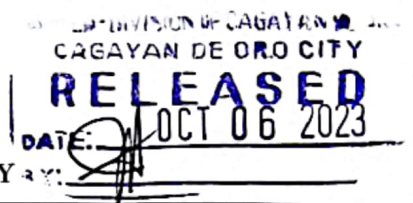




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

03 October 2023

DIVISION MEMORANDUM

No. 515 s.2023

2023 ELECTION OF DIVISION FEDERATED PTA OFFICERS AND SUBMISSION OF
THE NAME OF ELECTED SCHOOL PTA PRESIDENT

TO: Rosalio R. Vitorillo, SGOD Chief Supervisor
Romeo Aclo, Designated Assistant SGOD Chief/ EPS
Public Schools District Supervisors
Jean T. Loquillano, SEPS
Roy H. Lumban, EPS II
Atty. Laurence del Puerto, Legal Officer
Derrold Marl S. Aves, SEPS
Aisa T. Badana, EPS II
Loredelle Tacandong, PDO 1
Public and Elementary School Heads
This Division

1. Pursuant to DepED Order No. 013 s. 2022, titled **Omnibus Guidelines on the Regulation and Operations of Parent-Teacher Associations**, the field is hereby informed of the 2023 Election of the Division Federated PTA Officers on **October 18 from 8:00 a.m to 1:00 p.m.** at the Cagayan de Oro City National High School- Senior High School, 8th - 2nd Sts., Nazareth, Cagayan de Oro City.
2. The participants of this activity include the 2023 elected elementary and secondary school PTA presidents, SGOD Chief Supervisor, Assistant SGOD Chief, Public Schools District Supervisors, Division PTA Coordinator, Legal officer, and the Technical Working Group.
3. All school heads, in coordination with the Public School District Supervisors, are required to submit a hard copy of the **elected school PTA Officers and a Certificate of Recognition** to this Office on or before **October 11**, thru Jean T. Loquillano, and likewise **fill-out** the name and information of **school PTA president** via the link at <https://bit.ly/2023schoolptapresidents>.
4. Further, school heads are enjoined to inform their elected school PTA presidents to attend the activity and ensure their participation. Thus, you are required to deliver the attached letter of invitation to the school PTA presidents and secure a received copy.
5. Registration shall start at 8:00 am. Program proper will start at 9:00 a.m. Furthermore, lunch will be provided to all the participants.



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro

Telephone: (08822) – 8550048



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6. All expenses incurred in the activity shall be charged to the Division Building Partnerships and Linkages Program fund downloaded from DepED Central Office.
7. This Office directs the immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

To be indicated in the Perpetual Index
under the following subjects:

PTA ACTIVITIES

JL/DM- 2023 Election of Division Federated PTA Officers and Submission of Elected School PTA President
Oct.3, 2023



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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

03 September 2023

Dear **Mr/Ms.** _____ :

Greetings of Peace and Solidarity!

The Department of Education (DepEd) Division of Cagayan de Oro City Region X, through the School Governance and Operation Division (SGOD)- Social Mobilization Unit, will conduct the election of the 2023 Division Federated Parents-Teachers Association (PTA) Board of Directors and its Officers on *October 18 from 8:00 am to 1:00 pm, at the Cagayan de Oro City National High School- Senior High School, 8th - 2nd Sts., Nazareth, Cagayan de Oro City.*

The activity aims to provide an opportunity for the elected school PTA officers to organize and elect the Division Federated PTA officers and Board of Directors who shall perform the following duties pursuant to DepED Order 013 S. 2022:

1. To manage the Division Federated PTA affairs and perform duties and responsibilities as provided in the guidelines;
2. To keep the parent/ guardian-member of changes and developments in the school system and report plans and completed activities; and
3. Maintain good governance practices, including enforcing the school's policies on health and safety, security, transparency, and accountability.

As our valued parent- partner and as elected school PTA president, the Office would like to invite your presence on the aforesaid event.

Thank you very much.

Very truly yours,

ROY ANGELO E. GAZO
Schools Division Superintendent

JL-SGOD



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